

# TRAIN THE TRAINERS

## Training program



Training is often thought of as being a single event, isolated from business needs - such thinking fails to see the whole picture. Training needs to be a systematic process which begins with analyzing the training requirement in the context of business demands, and leads on to designing and delivering appropriate training solutions and evaluating the relevance of the learning to the organizational needs.

This course introduces participants to the training process, guides them through each stage and equips them with the skills to be effective trainers.

**This highly specialized and concentrated Program is ideally suited to following individuals who are:**

- **Trainers & would like to develop and enhanced their skills in the training & development.**
- **Those would like to become a Effective Trainer.**
- **Those would work in the corporate environment and become to a renown trainer**
- **Looking to develop their career in the training and development**

**Program is offered by: 3D Educators – Trainers & Consultants**

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# Program Details

## Inauguration

The Training Program will be inaugurated by a senior member of 3DEducators

## Program Structure

<b>Option # 1</b>	
Number of classes in a week	One Class Per Week
Duration of each class	3 - Hour
Duration	1 Months – 16 hours
<b>Option # 2</b>	
<b>Two Full Days</b>	Saturdays Only 9:00 – 5:00Pm

## Other Learning Activities:

Classroom Assignments	2
Presentations by Trainees	2

## **About the Program Designer & Instructor**

The Profile of Program Designers & Instructors is given below:

The “**TRAIN THE TRAINER**” Program has been designed and will be conducted the Senior Trainers who having around more than 15 years experience in the field of training & development.

The Person are qualified and certified in their domains

At present, faculty is adjunct professionally with the pharmaceutical industry at senior position, and also involved in training and development for last fifteen years.

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# Program Syllabus

## Course Contents

Not surprisingly, training professionals spend a substantial proportion of their time training others. When they themselves receive training, it is usually aimed at familiarizing them with the specifics of a new or revised module or program.

But what about trainers' ability, confidence and motivation to deliver those programs effectively? What do they get to help them kindle their creative spark?

This tailor made program to your specific train the trainer needs. We always include material which will enhance the trainer's ability, confidence and motivation by developing and refreshing essential training skills.

- ❖ Importance of training and development in the organization
- ❖ Train the Trainer Concept
- ❖ Training Need Analysis (TNA)
- ❖ Organizing The Training
- ❖ Developing the Training Plan
- ❖ Different Training Techniques
- ❖ Identifying Various Groups of Trainees
- ❖ Training evaluation
- ❖ Training Games
- ❖ Training Exercises

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